



HOW TO CHOOSE YOUR WEDDING VENUE

Questions to ask the venues

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W E L C O M E

Hi There!

First of all, congratulations on your engagement! Marriage is such an exciting adventure, I hope you enjoy it to the fullest.

When organizing a wedding, the choice of the venue is crucial. It is important to ask the right questions and make sure you make the right choice. The venue must be suitable for you, of course, but above all it must be adapted to your project and easy to access for your guests.

I also advise you to pay attention to the logistics on site: for example, if the place where you want to organize your dinner is only accessible by stairs and there is no direct access by truck, you have to foresee handling fees to bring everything up by man. It is not the same cost.

To help you, I have prepared this guide with 20 questions to ask the wedding venues you will visit.

Enjoy your reading & excellent venues scouting!

Marie

ABOUT

Wedding planner based in France, Marie Chicchirichi accompanies bride and groom who are sensitive to art and beauty, in organizing their refined and bespoke wedding in the South of France and beyond.

Driven by the desire to create luxury events that are thought out to the smallest detail, she created the agency in late 2016.



VENUE INFORMATION

NAME:

ADDRESS:

POINT OF CONTACT:

SITE VISIT APPOINTMENT:



01

WHAT IS THE CAPACITY (ceremony, cocktail hour, dinner, party)?
Seated, buffet, standing

02

WHAT ARE THE DIFFERENT SPACES FOR EACH MOMENT?
Ask for a plan B

03

WHERE IS THE CAR PARK FOR THE GUESTS?
Is it free? Maximum capacity?

04

WHAT ARE THE DIMENSIONS OF THE DIFFERENT AREA?

Ask for a plan with the dimensions & a floorplans from past events

05

HOW MANY BEDROOMS DO YOU HAVE?

For how many people? Ask for a floorplans

06

ARE THERE ANY FEES WE SHOULD BE AWARE OF THAT ARE NOT INCLUDED IN THE MAIN VENUE FEE?

Service charge, cleaning, additionnal hours, corkage, electricity...

07

WHAT SERVICES DO YOU OFFER?

Accommodations, tennis court, swimming pool, security, air conditioning...

08

WHEN CAN WE HAVE THE RENTED EQUIPMENT DELIVERED AND PICKED UP?

Days and hours possibles

09

ARE OUTDOOR SPACES LIGHTED?

Car park, way, garden...

10

HOW MANY TOILETS DO YOU HAVE AND WHERE ARE THEY LOCATED?

11

SHOULD WE PLAN TO RENT PORTABLE RESTROOMS OR OTHER EQUIPEMENT?

Satellite kitchen for the caterer, generators, marquee, lights...

12

HERE IS A DESIGNATED ROOM FOR KIDS AND FOR NURSING MOTHERS?

13

DO YOU PROVIDE ANY EQUIPMENT OR FURNITURE?

14

CAN WE HAVE THE PARTY OUTSIDE?

WHAT IS THE CURFEW TIME FOR THE END OF THE PARTY?

15

WHAT IS ALLOWED AND WHAT IS NOT?

Candles, sparkles, hanging lights/decor, fireworks...

16

WHAT IS YOUR CONTRACT & PAYMENT POLICY?

Deposit and balance & accepted methods of payment

17

DO YOU NEED A CERTIFICATE OF INSURANCE?

If so, when and what type of insurance

18

WHAT ARE THE CANCELLATION CONDITIONS?

Amount?

19

DO YOU REQUIRE TO US SPECIFIC VENDORS OR CAN WE CHOOSE THEM FREELY?

20

WHAT DATES ARE AVAILABLE?

CAN WE PUT AN OPTION ON THE DATE THAT INTEREST US?



WANNA LEARN MORE?

To see if we can work together to find a path that works for your unique situation, contact me by email at contact@marie-chicchirichi@gmail.com for a free consultation.

